



Regular Meeting of Council November 20, 2024

PRESENT Warden Eleanor Roulston

Deputy Warden Carl MacPhee

Councillors: Cecil Dixon Craig Merriam

Walter Tingley Norval Mitchell Elie Moussa Eldon Hebb

Keith Rhyno Michael Perry

STAFF Ms. Kim Ramsay, Chief Administrative Officer

Ms. Wade Tattrie, Director of Finance

Mr. John Woodford, Director of Planning & Development Mr. Jesse Hulsman, Director of Infrastructure & Operations Ms. Alana Tapper, Director of Parks, Recreation & Culture

Mr. Tom Gignac, Manager of Information Services Ms. Erin Taylor, Communications Coordinator

Ms. Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
Ms. Jessica van den Hof, Business & Legislative Administrator

Mr. Graham Scott, Manager, Economic & Business Development (left

after the in-camera session)

REGRETS Councillor Sandra Garden-Cole

CALL TO ORDER

Warden Roulston called the meeting to order at 6:59 p.m.

LAND ACKNOWLEDGEMENT

Warden Roulston respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people. East Hants further acknowledges the 50 African Nova Scotian communities whose 400-year history have contributed to the provinces culture, history and legacies. We are all Treaty people.

MOMENT OF SILENT CONTEMPLATION

A moment of silent contemplation was observed.

APPROVAL OF OR AMENDMENTS TO THE AGENDA

C24(378)

On the motion of Councillors Moussa and Dixon:

November

Moved that the agenda be approved.

MOTION CARRIED

APPROVAL OF MINUTES

C24(379) November On the motion of Councillors Mitchell and Perry:

Moved that the minutes of the Regular Meeting of Council (Policy & In-Camera) Meeting held October 16, 2024 and Regular Meeting of Council held October 30, 2024, be approved.

MOTION CARRIED

(IN CAMERA) PRESENTATION - LAND ISSUE

C24(380) November On motion of Councillors Dixon and Mitchell:

Moved that council go in camera at 7:03 p.m. to discuss a land issue.

MOTION CARRIED

Council returned to open meeting 7:45 p.m. Warden Roulston noted that Council met in camera to discuss a land issue; there are no motions coming forth from that discussion. Direction to staff was made during the in-camera session.

CORRESPONDENCE FOR INFORMATION

A complete copy of "Correspondence for Information" is attached to and forms part of the minutes.

ITEM # 39 RESPONSE FROM KARYN COOLING, CCRCE REGIONAL EXECUTIVE DIRECTOR RE: LEVEL OF SERVICE FOR SCHOOL TRANSPORTATION AND EFFORTS THEY ARE MAKING.

Councillor Mitchell inquired on the efforts from CCRCE regarding bussing issues and wondered if a timeframe had been given, or if it was just a letter that they are trying to resolve the issue. CAO confirmed that CCRCE had also sent some marketing information that was mentioned in the letter and the East Hants shared their information on our social media.

Councillor Moussa left at 7:47 p.m. and returned shortly after.

ITEM # 4 LETTER FROM THE PROVINCE REGARDING THE LAUNCH OF THE NEW GROWTH AND RENEWAL FOR INFRASTRUCTURE DEVELOPMENT PROGRAM (GRID)

Councillor Perry asked staff if additional information was available on this topic and if staff was working on an application. CAO confirmed that staff prepared an application for funding for the medical center lift station.

CORRESPONDENCE FOR DECISION

A complete copy of "Correspondence for Decision" is attached to and forms part of the minutes.

Councillor Moussa returned at 7:49 p.m.

IRVING OIL FUEL DELIVERY SERVICES CONTRACT

The CAO outlined the memo titled "Standing Officer - Heating Fuel Contract" dated November 19, 2024. A copy of the memo was attached to the agenda and available to all Council members. East Hants entered into a heating fuel contract based on the provincial Fuel Standing Offer. The Municipal Procurement Policy required Council approval, which was not obtained at the time. Approval is now being sought to ensure compliance.

C24(381) November On motion of Councillors Tingley and Merriam:

Clarkson

Moved that Council ratify entry into a contract with Irving Oil, based on the Province of Nova Scotia Standing Offer CW87473, for fuel delivery services.

Discussion ensued, including the fuel/energy efficiency improvements for municipal sites.

MOTION CARRIED

ITEM 81 - LETTER OF SUPPORT - EAST HANTS MULTI-USE TRAILS ASSOCIATION

The trail association is seeking a letter of support on behalf of the Driftclimbers Snowmobile Club to re-direct funding from a project they can't proceed with towards the DAR railbed.

C24(382) November

C24(382) On motion of Councillors Rhyno and Hebb:

[10:00] Tapper

nber

Moved that Council send a letter of support on behalf of the group (East Hants Multi-Use Trails Association).

Deputy Warden MacPhee assumed the chair. Warden Roulston inquired about the terminated project. Councillor Hebb provided a brief background and update.

Warden Roulston resumed the chair.

ITEM #78 - TRAINING OPPORTUNITIES WITH AMANS - RULES OF ORDER AND FINANCIAL MANAGEMENT FOR ELECTED OFFICIALS

CAO explained the courses AMANS is offering for elected officials.

November

C24(383) On motion of Councillors Mitchell and Merriam:

CAO

Moved that we endorse any Councillor that wants to take one of these courses (AMANS Training Opportunities - Roberts Rules of Order and Financial Management for Elected Officials).

MOTION CARRIED

ITEM #20 THE CLEAN FOUNDATION IS OFFERING A TRAINING OPPORTUNITY FOR COUNCIL TITLED "CLIMATE LEADERSHIP FOR MUNICIPAL COUNCILS: INTRODUCTION TO CLIMATE ACTION"

The CAO reviewed the offer letter and asked if councillors are interested in receiving the orientation regarding Climate Action Training.

C24(384) November On the motion of Councillors Perry and Dixon:

Clarkson [20:00]

Moved that staff see if we can get this training 2025 post-budget cycle (Clean Foundation - Climate Action Training).

MOTION CARRIED

ITEM #12 NSFM PROPOSED BYLAW CHANGES FOR CONSIDERATION AT THE AGM DURING THE NSFM FALL CONFERENCE

CAO noted the request and reminded Councillors voting is open for the NSFM president.

RESOLUTION - CANADA HOUSING INFRASTRUCTURE FUND

The Director of Infrastructure & Operations reviewed the proposed project and the available funding.

Discussion ensued and staff addressed questions from councillors.

C24(385) November

C24(385) On motion of Councillor Tingley and Dixon:

Hulsman [28:00]

Moved that Council prioritize the "Brookside Wastewater Revitalization" project as the Municipality's first priority for funding applications through the federal Canadian Housing Infrastructure Fund (CHIF).

FIRE ADVISORY COMMITTEE REPORT

Councillor Mitchell, as Vice Chairperson of the Fire Advisory Committee, presented the report from the Fire Advisory Committee advising that the committee reviewed the re-registration application from Brooklyn Volunteer Fire Department and the following recommendation was brought forward.

FIRE DEPARTMENT RE-REGISTRATION: BROOKLYN

C24(386

C24(386) On motion of Councillors Mitchell and Moussa:

Clarkson

November

Moved that Council approve the annual registration for the Brooklyn Volunteer Fire Department.

MOTION CARRIED

C24(387) November On motion of Councillors Mitchell and Hebb:

Moved the adoption of this report.

MOTION CARRIED

POLICE ADVISORY COMMITTEE

Councillor Rhyno, as Chairperson of the Police Advisory Committee, presented the report from the Police Advisory Committee for the meeting held on November 12, 2024. The minutes from that meeting were made available to all members of Council. The following motion came forward as a result of that meeting.

SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Councillor Rhyno was appointed Chairperson of the Police Advisory Committee.

Deputy Warden MacPhee was appointed Vice Chairperson of the Police Advisory Committee.

DEPARTMENT OF JUSTICE TRAINING

A portion of the Department of Justice Training was presented by Danielle Desjardin, RCMP Liaison with the Department of Justice. The remainder of the training will be rescheduled in the new year.

SELECTION OF DATE FOR AN ANNUAL PERFORMANCE PLAN (APP) WORKSHOP

The Annual Performance Plan Workshop will take place on January 16, 2025.

'H' DIVISION TOUR -SPRING 2025

November

C24(388) On motion of Councillor Rhyno and Mitchell:

[36:00]

CAO

Moved that that Council direct the CAO to work with the RCMP to schedule a tour of 'H' Division for Police Advisory members [in spring of 2025].

MOTION CARRIED

RCMP QUARTERLY REPORT

The RCMP presented their quarterly report which included follows-up to previous meeting, HR update, Operations update, Calls for Service, Road Safety, School Resource, East Hants Community Policing, Annual Performance Plan (APP), and 'H' Division HQ Tour.

2025 MEETING DATES FOR POLICE ADVISORY COMMITTEE: FEBRUARY 18, MAY 13, SEPTEMBER 16, AND NOVEMBER 18

C24(389) November On motion of Councillor Rhyno and Moussa:

[38:00]

MacEwan

Moved that that Council set the following dates for the 2025 Police Advisory Committee meetings: February 18, May 13, September 16, and November 18, 2025.

MOTION CARRIED

C24(390) November On motion of Councillor Rhyno and Hebb:

[38:00]

Moved the adoption of this report.

MOTION CARRIED

CORPORATE & RESIDENTIAL SERVICES COMMITTEE REPORT

Councillor Garden-Cole, as Chairperson of the Corporate & Residential Services Committee, presented the report from the meeting held on November 12, 2024. The minutes of that meeting were made available to all members of Council. The following motion came forward as a result of that meeting:

SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Councillor Garden-Cole was appointed Chairperson of the Corporate & Residential Services Committee.

Councillor Perry was appointed Vice Chairperson of the Corporate & Residential Services Committee.

LETTER TO PROVINCE - MGA CHANGE REQUEST

C24(391) November On motion of Councillors Perry and Moussa:

CAO

[39:00]

Moved that Council direct Staff to write a letter to the Province seeking changes to the NS Municipal Government Act to allow for in-camera discussions related

to Federal and Provincial government topics, similar to the Halifax Regional Municipality Charter Section 19(i), copied to the NSFM, AMANS and MLA's.

MOTION CARRIED

CODE OF CONDUCT - COUNCIL PROCEDURAL POLICY UPDATE

C24(392) November On motion of Councillors Perry and Merriam:

CAO

[41:00]

Moved that Council approve the Code of Conduct and the Council Procedural Policy as attached to the Executive Committee agenda dated November 12, 2024; and, that the Council Procedural Policy be amended to remove Code of Conduct content (as posted to the Council agenda); and, that an independent investigator be chosen by the CAO from the AMANS call for qualifications.

MOTION CARRIED

Nine (9) voting in favour and one (1) voting against, with Councillor Tingley voting nay.

APPROVAL OF THE 2025 COUNCIL CALENDAR

C24(393 November

C24(393) On motion of Councillors Perry and Dixon:

CAO

[43:00]

Moved that Council approve the 2025 Council Calendar.

MOTION CARRIED

ASSET MANAGEMENT - ROADS STATE OF THE INFRASTRUCTURE

November

C24(394) On motion of Councillors Perry and Hebb:

Clarkson

[44:00]

Moved that Council receive and file the East Hants Roads Assets - State of the Infrastructure Update report dated September 11, 2024 as amended with table changes before publication.

MOTION CARRIED

SUSTAINABLE SERVICES GROWTH FUND PROJECTS (SSGF)

C24(395) November On motion of Councillors Perry and Merriam:

Tattrie

[45:00]

Moved that Council approve a revised allocation of \$454,651 SSGF Grant from the Medical Centre Lift Station, toward the following three projects:

- Active Transportation Hwy 214 \$273,248
- Water Tower Renewal Elmsdale \$151,100
- Water Tower Renewal Lantz \$30,303

Staff answered questions from councillors.

MOTION CARRIED

GROWTH AND RENEWAL FOR INFRASTRUCTURE DEVELOPMENT PROGRAM (GRID)

C24(396) November On motion of Councillors Perry and Hebb:

Tattrie [48:00]

Moved Council approve GRID applications for the following two projects:

- Medical Centre Lift Station (Priority 1) total \$950,000, Amount \$475,000
- Backwash Storage Shubie Water Treatment Plan (Priority 2) Total Cost \$300,000 Amount \$150,000.

Staff answered questions from councillors.

MOTION CARRIED

HOUSING ACCELERATOR FUND PROJECTS (HAF)

C24(397) November

C24(397) On motion of Councillors Perry and Mitchell:

Tattrie [51:00]

Moved that Council approve the allocation of a portion (\$4,542,216.00) of the expected \$5.885 million HAF funding, toward the following projects:

Project Name	Total Project Cost (Estimated)	Total HAF Funding (Estimated)
Lantz Secondary Planning Strategy	\$133,116	\$133,116
Traffic Signaling (Elmwood & White)	\$500,000	\$500,000
Uniacke Ground Water Study	\$21,000	\$21,000
Traffic Calming - Speed Table	\$165,000	\$117,000
Traffic Calming - Digital Speed Signs	\$235,000	\$203,400
East Uniacke Playground	\$150,000	\$90,000
Shubenacadie Parking Lot	\$300,000	\$296,000
Transit Implementation	\$800,000	\$800,000
Kiln Creek Central Park	\$800,000	\$250,000
Mount Uniacke Streetlights	\$420,000	\$300,000
Crosswalk - Highway 2	\$196,000	\$196,000
Lift Station Upgrade - Highway 277	\$1,135,700	\$1,135,700
Water Utility Studies	\$500,000	\$500,000
Totals	\$5,352,816	\$4,542,216

MOTION CARRIED

C24(398) November On motion of Councillors Perry and Moussa:

[52:00]

Moved the adoption of this report.

SIGNING OF THE NEW ELECTED OFFICIALS CODE OF CONDUCT

Council members signed the New Elected Officials Code of Conduct, with the [52:00] exception of Councillor Garden-Cole who was not in attendance. She will sign at the next opportunity.

INFRASTRUCTURE & OPERATIONS COMMITTEE REPORT

Councillor Perry, as Chairperson of the Infrastructure & Operations Committee, presented the report from the meeting held on November 12, 2024. The minutes from that meeting were made available to all members of Council. The following motion is coming forward as a result of that meeting.

SELECTION OF THE CHAIRPERSON AND VICE CHAIRPERSON

Councillor Perry was appointed Chairperson of the Infrastructure & Operations Committee.

Councillor Moussa was appointed Vice Chairperson of the Infrastructure & Operations Committee.

STATUS OF CONSTRUCTION & DEMOLITION LANDFILL CELL (WASTE MANAGEMENT CENTRE)

C24(399) November

C24(399) On motion of Councillors Perry and Hebb:

Hulsman [55:00]

Moved Council approve going to market for design and engineering services in fiscal 2024/25 related for a new construction & demolition debris cell at the East Hants Waste Management Centre. This funding will come from the Solid Waste Operating Reserve (G501). The construction costs of the cell will be included in the 2025/26 Capital Budget.

MOTION CARRIED

CROSSWALK - HIGHWAY 2, ENFIELD

C24(400) November On motion of Councillors Perry and Hebb

Hulsman [56:00]

Moved that Council approved budget for Capital Project 21-033 "Crosswalk - Highway 2, Enfield" be increased by \$51,000 funded from the Housing Accelerator Fund.

Staff answered questions from Councillors.

MOTION CARRIED

C24(401) On motion of Councillor Perry and Moussa:

[57:00]

November

Moved the adoption of this report.

MOTION CARRIED

PLANNING ADVISORY COMMITTEE REPORT

Councillor Mitchell, as Chairperson of the Planning Advisory Committee, presented the report from the meeting held on November 12, 2024. The minutes of that meeting were made available to all members of Council. The following motions came forward as a result of that meeting:

SELECTION OF CHIARPERSON AND VICE CHAIRPERSON

Councillor Mitchell was appointed Chairperson of the Planning Advisory Committee.

Councillor Moussa was appointed Vice Chairperson of the Planning Advisory Committee.

PLN24-010 - ANDREW KIM - UNSUBSTANTIAL DEVELOPMENT AGREEMENT AMENDMENT

C24(402) November

C24(402) On the motion of Councillors Mitchell and Hebb

Woodford [58:00]

Moved that Council approve the application by Andrew Kim for an unsubstantial development agreement amendment to amend the external design of the building and amend the parking lot layout at 251 Highway 214, Elmsdale; and

Enter into the amendment within one year of Council's approval.

MOTION CARRIED

Nine (9) voting in favour and one (1) voting against, with Councillor Rhyno voting nay.

UNIACKE SECONDARY PLANNING STRATEGY - MOTION C23(348)

C24(403) November

On the motion of Councillors Mitchell and Merriam:

Woodford [59:00]

Moved that Council include the consideration of future changes to the Mount Uniacke Growth Management Area, after a Mount Uniacke GMA Servicing Feasibility Study has been completed, in the draft of the Uniacke Secondary Planning Strategy.

MOTION CARRIED

C24(404) November On motion of Councillors Mitchell and Dixon:

Woodford [60:00]

Moved the adoption of this report.

MOTION CARRIED

PARKS RECREATION & CULTURE COMMITTEE REPORT

Councillor Rhyno, as Chairperson of the Parks Recreation & Culture Committee, presented the report from the meeting held on November 12, 2024. The minutes of that meeting were made available to all members of Council. The following motions came forward as a result of that meeting:

SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Councillor Rhyno was appointed Chairperson of the Parks, Recreation & Culture [61:00] Committee.

Councillor Mitchell was appointed Vice Chairperson of the Parks, Recreation & Culture Committee.

FAMILIARIZATION TOUR FOR COUNCIL

November

C24(405) On motion of Councillors Rhyno and Mitchell:

Tapper

[61:00]

Moved that Council approve booking two separate dates for Council familiarization tours at a date in April 2025 (to be determined) and tentatively June 27, 2025 and enlist the services of Atlantic Bus mini coach to provide transportation for the tours.

MOTION CARRIED

LONG LAKE ACCESS

C24(406) November

C24(406) On motion of Councillors Rhyno and Hebb:

Tapper [63:00]

Moved that Council do not move forward with providing residents keys to gated park sites and to maintain the current level of service in parks in East Hants.

MOTION CARRIED

Eight (8) voting in favour and two (2) voting against, with Warden Roulston and Councillor Moussa voting nay.

DISTRICT RECREATION FUNDS (DFR) POLICY UPDATE

C24(407) November On motion of Councillors Rhyno and Hebb:

Tapper

[64:00]

Moved that Council approve the District Recreation Fund Policy as attached to the Executive Committee agenda dated November 12, 2024.

MOTION CARRIED

C24(408)

C24(408) On motion of Councillors Rhyno and Dixon:

[64:00]

November

Moved the adoption of the Report.

NOMINATING COMMITTEE REPORT (VERBAL)

Deputy Warden MacPhee assumed the chair.

Warden Roulston, as Chairperson of the Nominating Committee, presented the report from the meeting held on November 20, 2024. The following motions came forward as a result of that meeting:

Warden Roulston provided a verbal update on the committee's recommendations.

No changes to any public members at this time.

APPOINTMENT RECOMMENDATIONS TO INTERNAL COMMITTEES

The Nominating Committee recommends that Internal Committees be represented as follows:

- Agricultural Advisory Committee: Deputy Warden MacPhee and Councillor Rhyno
- Fences Arbitration Committee: Councillor Hebb and Councillor Merriam
- Fire Advisory Committee: Councillors Mitchell, Hebb, Perry, Merriam and Warden Roulston
- Audit Committee: Councillor Garden-Cole (as Chair of CRS), Warden Roulston,
 Deputy Warden MacPhee, and Councillor Mitchell
- Source Water Protection Advisory Committee: Councillor Garden-Cole and Councillor Dixon
- Accessibility Advisory Committee: Councillors Dixon and Tingley
- Housing Working Group: Deputy Warden MacPhee and Councillors Garden-Cole and Moussa

C24(409) November

On motion of Warden Roulston and Councillor Moussa:

[67:00]

Moved that council endorse the Nominating Committee recommendations and appoint the recommended members to the various internal Committees.

MOTION CARRIED

APPOINTMENT RECOMMENDATIONS TO EXTERNAL COMMITTEES/BOARDS

The Nominating Committee recommends that External Committees/Boards be represented as follows (no changes):

- Corridor Community Options Society: Councillor Garden-Cole
- Northern Region Solid Waste Board: Councillor Hebb
- Colchester-East Hants Library Board: Councillors Perry and Mitchell

C24(410) On motion of Warden Roulston and Councillor Mitchell: November

CAO

Moved that council endorse the Nominating Committee recommendations and appointed the recommended members to the various external committees/boards.

MOTION CARRIED

C24(411)

On motion of Warden Roulston and Councillor Hebb:

[68:00]

November

Moved the adoption of the Report.

MOTION CARRIED

WARDEN'S REPORT

The Warden provided a verbal report on her recent activities. The following motion resulted from her report.

GORE FIRE - WELL FAILURE

Warden Roulston explained the recent well failure at Gore Fire; the well failed and could not produce enough water to sustain operations. Upon review by professional drillers, it was evident that the most cost-effective corrective action was to redrill the well deeper. Unfortunately, they needed to go significantly deeper than anticipated, and the unexpected cost is \$22,493.14 to remediate the well, HST included.

C24(412) November On motion of Warden Roulston and Councillor Hebb:

Tattrie [71:00]

Moved that Council award Gore Fire Department a grant from the Community Building Fund in the amount of \$22,493.14 for the cost of mitigating their well

MOTION CARRIED

issue.

Warden Roulston resumed the Chair.

BUSINESS FROM COUNCILLORS

Councillors provided verbal reports on their recent activities. Staff addressed questions from Councillors. Many expressed thanks to Council, Staff, the Deputy Warden and the Warden for their service as the term closes. The following motions resulted from their reports.

MUNICIPAL DIFFERENCES IN GENERAL TAX RATE

November

C24(413) On motion of Councillors Moussa and Merriam:

Tattrie [83:00]

Moved that staff bring back a report on the difference between the East Hants General Tax Rate and the neighbouring municipality of West Hants, and for staff to present a strategy to help residents understand the differences better.

LOT SIZING FOR ACCESSORY DWELLINGS

C24(414) November

On motion of Councillors Perry and Moussa:

[89:00] Woodford

Moved that staff come back with a report outlining the necessary steps to amend the policy to allow accessory dwelling units in the lakeshore residential areas in undersized lots as long as on-site water and sewer can handle the accessory dwelling.

MOTION CARRIED

COUNCILLOR CLOTHING

C24(415) November

On motion of Councillors Perry and Hebb:

CAO

[91:00]

Where Councillors represent East Hants at community and political events, it is important for Councillors to represent the Municipality well. To this end, I would move that each Councillor received a shirt and a jacket of their choosing from the current clothing order being done.

Discussion ensued regarding funding sources.

MOTION CARRIED

REMEMBRANCE DAY WREATHS FOR DISTRICT 5

November

C24(416) On motion of Councillors Rhyno and Tingley:

[103:00]

MacEwan

Moved that Council supply District 5 with a second Remembrance Day wreath going forward.

MOTION CARRIED

DUPLICATE CIVIC NUMBERING ON HIGHWAY 215

November

C24(417) On motion of Councillors Rhyno and Moussa:

[105:00]

Woodford

Moved the staff have a conversation with staff from West Hants to see if there is anything that can be done about the duplicate numbering on Highway 215 and any other rural routes that cross municipal boundaries.

MOTION CARRIED

NOEL FIRE COMFORT LETTER & GRANT

Deputy Warden MacPhee assumed the chair. Warden Roulston advised that the Noel Fire Department is planning a truck replacement.

C24(418) On motion of Warden Roulston and Councillor Hebb: November

[111:00]

Tattrie

Moved that Noel Fire be granted \$100,000 from the Rural Capital Assistance Fund (for a truck replacement).

MOTION CARRIED

Warden Roulston resumed the chair.

SETTING DATE & TIME OF NEXT REGULAR MEETING OF COUNCIL

C24(419)

C24(419) On the motion of Councillors Mitchell and Moussa:

[120:00]

November

Moved that the December 10, 2024, Regular Meeting of Council (Policy & In-Camera) and December 18, 2024, Regular Meeting of Council.

MOTION CARRIED

ADJOURNMENT

C24(420)

On motion of Councillor Rhyno and Deputy Warden MacPhee:

[120:00]

November

Moved that Council adjourn at 9:45 p.m.

MOTION CARRIED

SMar Ewan

Approved By: Sheralee Mitchell-MacEwan, Assistant Municipal Clerk

Date: November 26, 2024

Approved By: Eleanor Roulston, Warden

Eleanor Roulston

Date: December 18, 2024

/Jv